

City of Kingston



REQUEST FOR INFORMATION F32-GID-2008-01

Proposed Third Crossing of the Great Cataraqui River

Submissions in response to this RFI **MUST** be received at this location **NOT LATER THAN Wednesday, 3:00:00 PM LOCAL TIME June 25, 2008.**

The Corporation of the City of Kingston
The Office of the City Clerk
First Floor, South Wing, City Hall
216 Ontario Street
Kingston ON K7L 2Z3

**City of Kingston
GROWTH & INITIATIVES DEPARTMENT
Request for Information
F32-GID-2008-01**

**City of Kingston
REQUEST FOR INFORMATION
Third Crossing of the Great Cataraqui River
RFI NO. GID-2008-01**

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**REQUEST FOR INFORMATION FOR PROPOSED THIRD CROSSING OF THE
GREAT CATARAQUI RIVER ENVIRONMENTAL ASSESSMENT**

PLEASE NOTE

This document is a solicitation for information only and may not be construed as a commitment of any kind given on behalf of the City of Kingston to purchase any goods or services now or in the future.

The City of Kingston does not obligate itself in any way as a result of this Request for Information. Only the execution of a written agreement will obligate the City of Kingston in accordance with the terms and conditions of that agreement.

Any expenditure experienced by the respondents in preparation and submission of the RFI shall not be reimbursed by the City of Kingston.

1.0 Background:

The City of Kingston, hereinafter referred to as the City, is seeking qualification submissions from professional engineering firms to conduct an Environmental Assessment of a Third Crossing of the Great Cataraqui River as described in the **Assignment Description** attached as Annex 'A'.

2.0 Intent of the RFI

The Request for Information (RFI) is the first stage of a two-stage process. This stage involves the short-listing of proponents. Up to five (5) submissions scoring the highest point totals (per the weighting provided in Section 3.0) will be short-listed and invited to respond to a detailed Request for Proposal (RFP).

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3.0 Evaluation of Submissions

Respondents are invited to submit a qualifications document up to a maximum of seven (7) single sided pages, exclusive of appended resumes, in 8 point or larger font. Two (2) 11" X 17" sheets may be included as part of the Criteria Subject to Point Rating #2 (see below Rating Criteria) and will count as two (2) of the seven (7) pages. The 11" X 17" sheets must be in 10 point font (Times New Roman).

Any other supplemental documentation such as resumes, corporate literature must be attached to the submission in the form of appendices.

Criteria Subject to Point Rating	Weighting
Outline the Respondents corporate experience and resources including any experience with Public Private Partnership projects. Provide three (3) similar projects, including references, completed by your firm over the past ten years (10) related to undertaking a Provincial and Federal Environmental Assessment for large river crossing structure and approaches. The City will evaluate three (3) examples. If more than three are provided, only the first three will be evaluated.	30
Provide the qualifications and experience of the Project Manager, Key Team Members, Sub-Consultants and other staff and resources relative to conducting and harmonizing a Provincial/Federal Environmental Assessment for the proposed Third Crossing. Confirm that the proposed project manager and key team members are committed for this assignment. List the proposed role or responsibility the, name of staff, years of experience in table format. Ensure all relevant disciplines are documented. Provide brief description of the approach, methodology, risk management and public consultation process proposed for the undertaking. Resumes should be included in the appendix.	50
Provide one (1) example of a project successfully completed in the last ten (10) years demonstrating your firm's success in: Design Ingenuity, Cost Control, Scheduling and Timely Completion on a project of a similar nature.	20

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TOTAL:	100
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The RFI submissions will be evaluated by City staff. As part of the RFI evaluation, the City reserves the right to seek clarification from one or more Respondent on the contents of their submission. Assessment of the responses will commence immediately after closing date.

4.0 Period of Proposed Assignment

The proposed period of contract will be from November/December 2008 to December 2010.

5.0 Inquiries

All inquiries regarding this RFI are to be directed in writing by fax or e-mail no **Later Than 3:00:00 PM Local Time Wednesday June 18, 2008** to the Purchasing Coordinator specified herein:

Janis Morrison
Purchasing Coordinator
Fax: 613 546 3407
e-mail: jmorrison@cityofkingston.ca

Both questions and answers will be distributed to all potential respondents no later **Than 3:00:00 PM Local Time Friday June 20, 2008** by way of written addendum, without stating the source(s) of the inquiry.

6.0 Project Authority

The services provided will be subject to review and acceptance by the Project Authority hereby identified as the:

Director,
Growth and Initiatives Department
City of Kingston,
216 Ontario Street
Kingston, Ontario, K7L 2Z3

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7.0 RFI Validity

The qualifications submission shall remain valid and open for acceptance by the City for a period of ninety (90) calendar days, following the due date for receipt of proposals.

8.0 Submission of Response to RFI

Firms are invited to submit a qualifications document (7 pages maximum, exclusive of appended resumes (10 point or larger font). Please provide five (5) copies of your qualifications submission, clearly identified as to contents and addressed to:

The Corporation of the City of Kingston
The Office of the City Clerk
First Floor, South Wing, City Hall
216 Ontario Street
Kingston ON K7L 2Z3

Submissions in response to this RFI **MUST** be received at this location **NOT LATER THAN Wednesday, 3:00:00 PM LOCAL TIME June 25, 2008.**

Submissions received after the above due date and time will not be considered, but will be returned unopened, to the proponent.

ANNEX 'A'

ASSIGNMENT DESCRIPTION

The assignment consists of undertaking and harmonizing a Provincial Schedule "C" and a Federal Environmental Assessment to guide the implementation of the Third Crossing of the Great Cataraqui River and its approaches.

The Rideau Canal system which extends from Ottawa to Kingston is both a World and National Heritage Site and follows the natural course of the Great Cataraqui River . The Rideau Canal is a Federally owned heritage waterway managed by Parks Canada.

City Council has instructed staff to commence with the Third Crossing of the Great Cataraqui River Project.

The EA shall include but not limited to the following:

- Evaluating and developing concepts of crossing locations and structure alternatives recognizing the heritage nature of the site.
- Examination of potential impacts of each alternative on the Canal; heritage resource, archaeological resource, visual aesthetics, natural environment, its status as a world heritage and national historic site, and ecological values.
- Selection of preferred alternative.
- Preparation of Architectural, Landscape and preliminary design and drawings of the preferred alternative including sufficient field surveys and geotechnical investigations to ensure design feasibility and compliance with Parks Canada Aesthetic Guidelines and other governing authorities.
- Detailed cost estimate with life cycle costing for maintenance and replacement of the preferred alternative.
- Update traffic contained in the Kingston Master Transportation completed in 2003..
- Social and Economic benefits and advantages to the City of Kingston that can be promoted due to crossing a national and world heritage waterway.
- Installation of new water main suspended from bridge structures.
- Consultation with First Nations people

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Currently there are two crossings of the Great Cataraqui River, within the City of Kingston: the LaSalle Causeway, located at the confluence of the Great Cataraqui River and Lake Ontario; and the McDonald-Cartier Freeway crossing (Highway 401) located approximately 6.0 km upstream of the LaSalle Causeway.

The need for a new crossing between the Causeway and Highway 401 has been recognized in several studies dating back to the 1960's; however the proposed location of the 3rd crossing varied.

Most recently the proposed location of the Third Crossing as shown on the attached Location Plan was identified in Kingston Master Transportation Plan completed in 2003 and was approved by City Council.

The Third Crossing project extends for an approximate length of 1.0 kilometer from the Montreal Street/John Counter Boulevard intersection west of the Great Cataraqui River to Gore Road/Highway 15 intersection on the east side. The length of the actual river crossing is approximately 800 meters.

The Third Crossing is a continuation of John Counter Boulevard extension and reconstruction project, currently in progress. The completion of the 3rd crossing will substantially relieve traffic congestion particularly during a Hwy 401 detour event, improve driver safety and upgrade delivery of City emergency services to the east side of the Great Cataraqui River

Note to Consultants

- The City will not accept responses submitted by facsimile or electronic mail.
- This Request for Information does not commit the City to award a contract or to pay any costs incurred in the preparation of a response or attendance at a meeting with City staff.
- The Kingston Master Transportation Plan and all other previously completed studies and reports on City record in relation to John Counter Boulevard and the Third Crossing will be made available.
- The City does not accept responses submitted by facsimile or electronic mail.
- The City reserves the right to accept or reject any or all proposals received or to cancel the RFI in its entirety, all without any right of recourse on the part of the Respondent.

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LOCATION PLAN

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